

PROCESSING OF PERSONAL DATA IN CONNECTION WITH BUSINESS RELATIONSHIPS AND CONTACT

In compliance with Article 13(1)–(2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ("GDPR"), we hereby inform you that:

Perlik Aluminium Sp. K., located at ul. Teofila Morawskiego 31, 63-460 Ociąż (Nowe Skalmierzyce) (hereinafter referred to as "the Company"), is the controller of personal data processed in connection with contractual agreements, business relationships, or any contact established via telephone, email, or the contact form on the Company's website.

Contact Information

Perlik Aluminium Sp. K.
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Phone: +48 780 632 991

Scope of Processed Data

In connection with business relationships, the Company may process personal data, including identification data, contact details, job position, professional qualifications, and any other data provided in the course of cooperation or communication. These data are obtained directly from the individual or from third parties, such as their employer or principal.

Purposes and legal basis for data processing

Personal data are processed for the purposes of initiating cooperation, concluding and performing contractual agreements, responding to inquiries or requests, maintaining further correspondence or contact, defending against potential claims, asserting claims where necessary, and fulfilling the legal obligations of the Company, including tax, accounting, and complaint-handling obligations.

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The legal basis for data processing is:

- Necessity for the performance of a contract or for taking steps prior to entering into a contract at the request of the data subject (Article 6(1)(b) GDPR).
- Compliance with legal obligations imposed on the Controller (Article 6(1)(c) GDPR).
- The legitimate interest of the Controller, which includes maintaining business communication, correspondence, and defense against potential claims or their enforcement (Article 6(1)(f) GDPR).

Providing personal data is generally voluntary; however, it may be necessary for concluding or performing a contract, responding to inquiries, or maintaining business correspondence.

Data retention period

Personal data collected for the purpose of concluding and performing a contract will be processed for the duration of the contract or until an objection is raised against processing based on the legitimate interest of the Controller, unless legal provisions, such as archiving, tax, or accounting regulations, require longer processing. The Company may also store data longer in the case of potential claims, for the duration of the applicable statutory limitation periods.

Personal data provided in the course of contact with the Company will be processed for the time necessary to respond to the inquiry and, where applicable, for the duration of further correspondence, after which they will be stored until the expiration of any potential claims.

Data recipients

Personal data processed by the Company may be disclosed to entities providing IT, courier, and postal services, as well as banks in the case of financial transactions. The Company may also transfer personal data to

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partners outside the European Economic Area (EEA), primarily in the United States, but only to the extent necessary for the provision of services, particularly IT services such as cloud storage. Any such transfers will be conducted in compliance with GDPR security requirements, including the application of standard contractual clauses approved by the European Commission.

Data subject rights

Data subjects have the right to access their personal data, request correction and restriction of processing, request data deletion, and request data portability when data are processed in an automated manner based on consent or contract. They also have the right to object to data processing where it is based on the legitimate interest of the Company or a third party, including for marketing purposes. Additionally, they have the right to lodge a complaint with the President of the Personal Data Protection Office.

If personal data are processed based on consent, the data subject has the right to withdraw their consent at any time, without affecting the legality of processing carried out before its withdrawal.